

**Initial Lawsuit Information Worksheet to be Completed by Outside Counsel**

Bankruptcy Case Number: \_\_\_\_\_ Name of Bankruptcy Attorney, if any: \_\_\_\_\_

Name(s) of Debtor(s): \_\_\_\_\_

Date of Completion of Form: \_\_\_\_\_

Name of Law Firm handling the claim or lawsuit: \_\_\_\_\_

Name of primary Attorney or contact handling the claim or lawsuit: \_\_\_\_\_

Address of Firm: \_\_\_\_\_

Telephone number of such Attorney or contact: \_\_\_\_\_ FAX Number: \_\_\_\_\_

E-mail address of such Attorney or contact: \_\_\_\_\_

Fee Arrangement: \_\_\_\_\_

Brief description of the basis of the claim being made by the Debtor(s) against the Defendant(s): \_\_\_\_\_

Approximate date claim arose: \_\_\_\_\_

Has lawsuit been filed?         Yes         No

--If the lawsuit has not been filed, do you anticipate a lawsuit being filed?         Yes         No

--If the lawsuit has been filed, provide the following information:

Style of lawsuit: \_\_\_\_\_

Court lawsuit is pending: \_\_\_\_\_

Current Status of Lawsuit: Check off all that is applicable:

Status of Service of Process: \_\_\_\_\_

Status of Discovery: \_\_\_\_\_

If applicable, trial date: \_\_\_\_\_

Status of any Settlement Negotiations: \_\_\_\_\_

**No settlement can proceed without the knowledge and consent of the Trustee.**

Other relevant information that you think the Trustee should be aware of: \_\_\_\_\_

Return completed form as follows:

**By E-Mail (the preferred method of delivery):** [lawsuits@ch13tyler.com](mailto:lawsuits@ch13tyler.com)

**By FAX:** 903-597-1313

**By Mail to the Trustee's correspondence address:** Chapter 13 Trustee, 110 N. College Avenue,  
#1200, Tyler, TX 75702